

DANK-HAUS German Cultural Center DANK Cinema

Internship Title: Cinema Internship
Company Status: nonprofit organization
Pay Status: unpaid internship
Hours: 10 - 20 hours per week
Start / End Dates: January-April, May-August, or September-December
Application Deadline: December 15, April 15, or August 15
Essential Duties:

The DANK-HAUS German Cultural Center is looking for a motivated student interested in contributing to and becoming an integral part of the cinema-based cultural programming at the DANK-HAUS. The duties of the intern will include, but are not limited to:

- Research German cinema, both contemporary and classic, with the intent of scheduling critically-acclaimed and culturally relevant films
- Produce German Cinema Now program every third Monday night
- Assist with Kaffee, Kuchen, und Kino program select Saturday afternoons
- Work closely with the Marketing Director to expand press contacts to include the local cinema community
- Conduct research of local film festivals regarding potential involvement
- Communicate with other organizations featuring culturally-focused film programs
- Contribute to print material design, production, and distribution

Required Knowledge, Skills, Qualities, and Abilities:

- Commitment to the DANK-HAUS German Cultural Center's mission of preserving and promoting German culture, heritage, and language
- Excellent written and verbal communication skills
- Passion for and/or experience with international cinema
- Proficiency in Microsoft Word, the Internet, and familiarity with Macs
- Willing, resourceful, positive, and forward-thinking